

From: Jon Epstein <epstein@ecohealthalliance.org>
To: Jonna Mazet <jkmazet@ucdavis.edu>
CC: Aleksei Chmura <chmura@ecohealthalliance.org>; William B. Karesh, D.V.M
<karesh@ecohealthalliance.org>; Evelyn Luciano <luciano@ecohealthalliance.org>; Peter
Daszak <daszak@ecohealthalliance.org>; predict@ucdavis.edu <predict@ucdavis.edu>
Sent: 2/9/2017 2:27:43 PM
Subject: Re: PREDICT Liberia Staffing and Management plan

Hi Jonna,

Attached is an updated version of the plan. If you think it's OK now, Jim will send it to the mission. The FDA Director is out of country for the next 2 weeks, but as soon as he's back, Jim will be able to get a letter detailing the secondment of their field staff to SCNL.

Cheers,
Jon

On Wed, Feb 8, 2017 at 11:59 PM, Jonna Mazet <jkmazet@ucdavis.edu> wrote:

Hi Jon,

I didn't get back until today, so I didn't see your document. Too bad, as we could have worked through it when we were together in China or I on the flight back.

One question will certainly be about Jim's full-time status. When did he become full-time on the project; how long do you anticipate a full-time commitment, etc.? I have heard multiple references to Jim not being full-time and communications to DC and the Mission and back from them to this effect, especially in reference to needing others to represent the project "because Jim isn't full-time," so I think simply stating that he is full-time will beg these questions. Please explain further in the document at the beginning.

Another big issue will be the mechanism and pay rate for the secondments -- frankly USAID really doesn't like us paying government employees, especially part-time. Top ups on their existing salaries are specifically not allowed. It has been a big sticking point in other countries (discussed on EB). Please see my notes in the document and clarify. We are specifically discouraged from paying them directly, so these may not work or may require a governmental subcontract (time consuming), as the only approved governmental salaries we have been able to secure have been by paying their ministry to pay their salaries to avoid top ups.

The "Employment" section is good, but may need clarity on the issue I raise above.

The last section remains confusing. Please clarify the roles and responsibilities anticipated between Jim and this hire (both listed as Country Coordinator) or the training and mentoring expected by Jim and anticipated phasing in/out of duties between the two.

Looking forward to the next draft,
Jonna

On Tue, Feb 7, 2017 at 6:53 PM, Jon Epstein <epstein@ecohealthalliance.org> wrote:

Hi Jonna,

It was good to see you, albeit briefly, in Beijing. I hope you had a good flight back. I'm checking back in to see if the staffing plan we drafted is OK to send on to the mission.

Cheers,
Jon

On Feb 3, 2017 1:54 PM, "Jon Epstein" <epstein@ecohealthalliance.org> wrote:

Jonna,

Attached is a draft of our staffing and management plan for Liberia, written to address the mission's concerns about staff time allocation, oversight and documentation of each person's effort on the project. It includes our hiring, management, and reporting approach moving forward.

Sorry for the delay in getting this to you. Please review and send comments. If you agree, I'll send the final draft to the mission, copying the PREDICT management team.

Cheers,
Jon

P.S. We're working to put together documentation around Jerry's work with us will push to get this done asap.

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Jonathan H. Epstein DVM, MPH

Vice President for Science and Outreach

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